



## **Job Description – Youth Support Worker Sessional Staff**

Job Description: Youth Support Worker (Sessional) (12-16 years)

Rates of Pay: £10ph

Hours: Monday to Thursday 9am – 2pm (female session)

12.30pm – 5.30pm (male sessions)

One day a week to be a mixed trip out.

Reports to: Youth Worker /Centre Manager

Contract Type: Sessional 4 weeks

Location: Smethwick, Sandwell (B66)

### **Safeguarding and Equal Opportunities Statement**

The Abrahamic Foundation is committed to safeguarding and promoting the welfare of all children and young people in its care. We will take every reasonable step to ensure that children and young people are protected where our staff and associates are involved in the delivery of our work. As an employer, we expect all staff and volunteers to share this commitment. All members of contract staff are required to undergo enhanced DBS checks.

### **Summary of Role**

Working under the direction of Youth Worker/ Centre Manager youth support staff are key to ensuring the successful delivery of our provision for young people. The role will include supporting the delivery of specific youth work projects and programmes delivered in accordance with the policies and procedures of the foundation, helping young people to develop personally, socially, and educationally.

The role will include providing support to vulnerable and at-risk service users.

### **Responsibilities:**

Supporting the following work:

- Providing for the social, personal, educational and leisure needs of young people by assisting in the running, organisation, and delivery of The Abrahamic Foundations youth projects.
- Establishing positive relationships with all young people supporting and enabling them to increase their confidence and realise their potential, fully integrating them into all project activities.
- Coordinating resources and developing opportunities and activities for young people which reflects their needs and circumstances.
- Facilitating the active involvement of the young people in the planning and development of the project programme and working with plans which have already been drawn up for the summer activity.
- Facilitating the positive integration of young people with disabilities, behavioural difficulties and/or special needs within the project.
- Mentoring young people by supporting positive behaviours, delivering life-skills sessions and workshops.
- Assisting young people in identifying progression opportunities and providing on-going transition support for those moving into college, employment, apprenticeships or further learning.

- Monitoring and evaluating projects with young people and staff, providing reports as required to the Centre Manager.
- Supporting young people to gain accreditation through their involvement in projects.
- Supporting young people to raise money for activities through fundraising.
- Adhering to The Abrahamic Foundations policies and procedures in respect of safeguarding young people.
- Supporting and guiding volunteers, trainees and junior leaders in all of the above, as required.
- Working as a member of The Abrahamic Foundation team to ensure the safety and well-being of the young people, including day to day 'housekeeping' of the site and maintenance of equipment.
- Liaising with parents, carers and other organisations and professionals as required.

### **Person Specification: Youth Support Worker (Sessional)**

#### **ESSENTIAL REQUIREMENTS ASSESSMENT**

- Experience of practical youth work with young people. *Letter/interview*
- Ability to communicate effectively with young people within informal settings, including children and young people with different communication needs. *Letter/Interview*
- Knowledge of and an ability to organise a wide range of activities with young people in an empowering way supporting them to plan, organise and run their own activities as appropriate. *Letter/Interview*
- An awareness and understanding of the importance of safeguarding young people. *Letter/Interview*
- An understanding of the needs of young people living in a multi-cultural, inner city area. *Letter/Interview*
- A commitment to the principle of equality of opportunity and an ability to translate theory into practice in your day-to-day work. *Letter/Interview*
- Ability to communicate effectively verbally and in writing with colleagues, parents and other professionals as required. *Letter/Interview*
- Ability to work effectively as a member of a team within an informal environment. *Letter/Interview*
- Knowledge and understanding of health and safety requirements and an ability to translate this into day-to-day practice. *Letter/Interview*
- Ability and knowledge of dealing with emergencies and accidents, which may occur. *Letter/Interview*
- A flexible approach to the work as you may be required to adjust work location and working hours to meet the demands of the service and/or users. *Letter /Interview*

#### **DESIRABLE REQUIREMENTS**

Qualification in children's or youth work. *Letter/Interview*

Training in first aid, food hygiene and/or health and safety *Letter/Interview*

Full Drivers Licence & have their own car.

Please email a covering letter to [info@abrahamicfoundation.org.uk](mailto:info@abrahamicfoundation.org.uk) by 9am 14<sup>th</sup> July.

Interviews to take place on 15/16th July.

Successful candidates will have references checked; DBS & Training days provided to attend prior to scheme starting.